

**CITY OF AUBURN
TELECOMMUNICATIONS COMMISSION**

Wednesday, January 20, 2010
Auburn City Hall - Room 10, 2nd floor
1225 Lincoln Way, Auburn, CA 95603

MINUTES

1. ROLL CALL AND DETERMINATION OF A QUORUM

Meeting was called to order at 4:33 p.m. by Chair Glenn Tonkin. Present: Commissioners Tonkin, Mercurio, Owens, Preston, Schredl (quorum present).

2. AGENDA APPROVAL

Mercurio moved, Owens seconded, approved unanimously.

3. PUBLIC COMMENT

None.

4. APPROVAL OF MINUTES

Commission reviewed minutes for the Regular meeting of December 10, 2009. Mercurio moved, Schredl seconded, approved unanimously.

5. BUSINESS

A. OLD BUSINESS - Review Action Items

1. Commissioner Schredl drafted a letter to Wave Broadband requesting clarification of Wave's response regarding the drop in subscriber count when Wave took over the cable franchise from Starstream. Commissioners concurred with the content of the letter. ACTION ITEM: Commissioner Tonkin will obtain further documentation of subscriber count history from City Finance Director so the draft and exhibits can be completed and submitted to City Manager.
2. Commissioner Tonkin offered Commission assistance to City Manager regarding data interconnectivity between Rocklin and Auburn. Awaiting response.
3. Commissioner Tonkin continued discussions with Councilman Kirby (as a City representative on the Airport Commission) regarding high speed data access for Airport staff, tenants and users. ACTION ITEM: Commissioner Tonkin will continue discussions, focusing on what contacts Airport Commission members or their predecessors had with high-speed data access providers. Telecommunication Commission members will be prepared to discuss what the franchise agreements allow and/or require of the City and franchisee respectively, on this topic.

B. NEW BUSINESS - Discuss Emergency Response Center Commissioner Owens proposed that the Commission develop a recommendation for the City to establish an Emergency Response Center,

possibly co-located at the ACTV studio where data links are already in place, the site is on high ground, and the potential to upgrade an existing facility rather than build from zero could help get Homeland Security funding. ACTION ITEM: Commissioner Owens will contact appropriate City department heads to learn current emergency response plans, capabilities, and coordination.

C. ACTV Update Commissioner Owens prepared an information and procedures package for use by ACTV staff use in responding to Wave Broadband service outages, and provided training to the ACTV General Manager (Action Item from December 10 meeting, item 5.A.b). The ACTV Board met January 7, discussing fund-raising approaches such as car sales (like the monthly event at Sierra College) and business memberships in ACTV. Live video coverage of County supervisors' meetings and City Council meetings is still desired by all parties, but implementation is slow.

6. CORRESPONDENCE

None.

7. INFORMATION AND ANNOUNCEMENTS BY COMMISSIONERS

None.

8. AGENDA ITEMS, DATE, AND TIME OF NEXT MEETING

Next regular meeting is scheduled for Thursday, February 11, 2010, 4:30 p.m., at Auburn City Hall, 1225 Lincoln Way, Room 10, second floor.

9. ADJOURNMENT

Approved unanimously at 5:45 p.m.